

TIBURON FIRE PROTECTION DISTRICT

Board of Directors Meeting

July 12, 2023

BOD PRESENT: Emmett O'Donnell, Mark Capell, Richard Jones

PRESENT: Chief Richard Pearce

ABSENT: Cheryl Woodford, Robert Miller and Executive Assistant Nicole Chaput

AGENDA ITEM 1 – CALL TO ORDER

Vice President O'Donnell called the meeting to order at 1830 hrs.

Chief Pearce conducted roll call due to meeting conducted in-person with teleconferencing option available to the public:

Woodford – Absent

O'Donnell – Present

Capell – Present

Jones – Present

Miller – Absent

AGENDA ITEM 2 – CONSENT CALENDAR

A. Approval of Minutes, June 14, 2023

B. Communications

C. Warrants and Payroll

D. Ratify Step Raise – Fire Marshal Michael Lantier, Range 410, Step #3, \$12,870/month, effective July 1, 2023

Vice President O'Donnell asked that Agenda Item 2C be removed for further clarification.

M/Jones, S/Capell to approve Consent Calendar Items with Agenda Item 2C removed.

Chief Pearce polled the Board:

Woodford – Absent

O'Donnell – Aye

Capell – Aye

Jones – Aye

Miller – Absent

Chief Pearce provided clarifications on Agenda Item 2C.

M/Capell, S/Jones to approve Consent Calendar Agenda Item 2C.

Chief Pearce polled the Board:

Woodford – Absent

O'Donnell – Aye

Capell – Aye

Jones – Aye

Miller – Absent

AGENDA ITEM 3 – PUBLIC OPEN TIME

Vice President O'Donnell opened the floor to the public. No public comment/no public announced their presence on the Zoom teleconference call.

AGENDA ITEM 4 – CHIEF'S REPORT

A. Monthly Report – Chief Pearce

Administration

Progress continues on Station 10 with verification on lot lines discrepancies between survey report and deeds noted in the title report. This should not have a negative impact on the project as both the Town of Tiburon and County of Marin have agreed to adjustments, if necessary. We have utilized the existing documents from LCA Architects to develop a presentation packet for cursory review and comment for Town Planning and Design Review. Additionally, Chief Pearce will be meeting with neighbors to seek comments on design and potential impacts.

Personnel and equipment are being prepared for another wildland fire season. So far, conditions have been mild. The Prevention/Community Risk Reduction Bureau has been very engaged with inspections and assisting constituents to mitigate potential hazards. Our third Chipper Day of the season will be held on Saturday, July 8th at Blackie's Pasture.

Operations

The District responded to the following calls in June:

167 calls

Zone 10 – 36

Zone 11 – 51

Zone 12 – 12

Angel Island – 2

Bay Waters – 2

All Other Calls – 64

Significant Events:

There were no significant events during the month of June.

Out-of-County/Pre-Positioning:

There were no out-of-county/pre-positioning assignments during the month of June.

Training - BC Hellyer

Marin County Block Training focused on the upcoming wildland season and all operations personnel were assigned the mandatory RT130 class that reviews all things wildland.

EMT training this month focused on cardiac emergencies.

Our monthly EMS training with Dr. Bason-Mitchell did not happen this month and will resume next month.

The training officers hosted a wildland drill for all county fire agencies and was well attended.

FF/PM Chris May led an engine crew for the Marin County wildland academy and received a letter about the excellent job they did. The crew was FF/PM May, FF Travis, FF/Tr Dow and FF/Tr Osborne.

All line personnel were assigned a mandatory RT 130 class on Target Solutions, which included review of operations and safety considerations for working on a wildland fire incident.

LT Mark Newman, FF/PM Charles Armour and FF/PM Chris May are close to completion of the Level 1 Boat Operator program and continue to put in the necessary hours for completion.

FF/Trs Dow and Osborne have successfully completed the ambulance driving and operations task book and are now qualified District ambulance operators.

LT Bonfigli introduced the department to a breath work coach for mental health and it was very well received.

FF/Tr Dalton Locke is in Paramedic school this month with the support of the District.

FF/Trs are preparing for the Module 1 test and are progressing in their task books.

LT Newman developed a class about lithium ion batteries and the fire dangers they pose. In addition, the training officers brought an expert to Marin to teach a class on the challenges of fighting lithium battery fires.

Personnel with 20 hours or greater of training: LT Mark Newman (27), FF/PM Charles Armour (40), FF/PM Carlos Berlanga (22), FF/PM Nate Buck (21), FF Gary Travis (31), FF/Tr Najm Osborne (27), FF/Tr Gavin Dow (27), FF/Tr Connor Branco (27), Lt Dean Bonfigli (21), and CPTN Dan Elkington (22).

Total training hours for June = 390 hours.

Logistics/Maintenance - BC Miller

Routine monthly maintenance performed.

Apparatus/Equipment:

- E611 - Coolant hose replaced after failure during training
- E612 - Windshield replaced after damage during training

Stations:

- Station 11/10 - minor upgrades and repairs continue to be performed
- ACCO electrical was called out to fix several relays in the low voltage system after failure due to power surge

Prevention - FM Lantier**Permits:**

Fire Marshal (FM) Lantier reports \$4,524.00 billed in June. The new fee schedule is in effect as of July 1, 2023.

Inspections Completed:

FPS Heckler performed (82) annual WUI inspections, (6) re-inspections, (12) fire sprinkler system inspections, and (2) PV-ESS system inspections.

FPS Musante performed (93) annual WUI inspections, (1) company inspections and (8) defensible space inspection and (1) PV-ESS system inspections.

Plan Reviews Completed:

FM Lantier performed (5) reviews for automatic sprinkler systems, (12) development plan reviews, and (7) PV/ESS system installation reviews.

Community Risk Reduction/Staff Training:

In the month of June, there were 10 parcel properties identified with dead trees located for removal to mitigate fire/fall hazards: 8 residential properties/1 City of Belvedere & 1 Town of Tiburon both of which are along the pedestrian walking path. Several of these parcels have multiple dead trees.

Dead trees were identified on the following streets: Shepherds Way, Benton Ct., Paradise Dr., Virginia Dr. and Eucalyptus Rd.

FM Lantier co-hosted a Wildland Fire Investigation class (FI210) in concert with the Marin County Fire's live fire training at St. Vincent's School in San Rafael under MCFIT's sponsorship with the City of Napa's Fire Investigation Team. FM Lantier and 10 other Marin Fire Investigators received certification in Wildland Fire Investigation, which strengthens the county's ISO rating. FI-210 is one of the most difficult classes to host in the state due to the live fire requirement, in which investigators train both in the

MERA continues to move forward with construction on all sites and testing connectivity for the new countywide fire dispatch center as the fire agencies separate from the Marin County Sheriff dispatch center.

B. S MEMPS – Chief Pearce

Anticipated delivery date of the new ambulance continue is now end of September.

AGENDA ITEM 7 – CLOSED SESSION

A. Public Employee Performance Evaluation - Government Code § 54957

1. Title: Fire Chief

The Board adjourned to Closed Session at 1903 hours to discuss the following item:

A. Public Employee Performance Evaluation – Government Code § 54957

1. Title: Fire Chief

The Board reconvened to Open Session at 1943 hours and reported the following:

A. Public Employee Performance Evaluation – Government Code § 54957

1. Title: Fire Chief: The Board reviewed Chief Pearce's performance over the past year including significant accomplishments, low points, high points and long-term considerations and strategic goals. The Board commended Chief Pearce on a job well done once again.

AGENDA ITEM 8 – BOARD OF COMMENTS

Director Jones congratulated Chief Pearce on his California Fire Chiefs Association Hall of Fame Lifetime Achievement Award in fire service.

AGENDA ITEM 9 – ADJOURNMENT

M/Capell, S/Jones to adjourn

Chief Pearce polled the Board:

Woodford – Absent

O'Donnell – Aye

Capell – Aye

Jones – Aye

Miller – Absent

Meeting adjourned at 1945 hrs.



Mark Capell, Secretary



Emmett O'Donnell, Vice President

ACRONYM GLOSSARY:

BoA – Bank of America
BOD – Board of Directors
BOS – Board of Supervisors
CAMP – California Asset Management Program
CEPPT – California Employers Pension Prefunding Trust
CERBT – California Employee Retiree Benefit Trust
CEQA – California Environmental Quality Act
COM – County of Marin
EIR – Environmental Impact Report
FAIRA – Fire Agencies Insurance Risk Authority
FASIS – Fire Agencies Self Insurance System
FDAC – Fire Districts Association of California
JPA – Joint Powers Authority/Agreement
LAFCO – Local Agency Formation Commission
LAIF – Local Agency Investment Fund
MCFCA – Marin County Fire Chiefs Association
MCFPO – Marin County Fire Prevention Officers
MCSO – Marin County Sheriff's Office
MERA – Marin Emergency Radio Authority
MOU – Memorandum of Understanding
P/R – Payroll
PV – Photovoltaic
RIC – Rapid Intervention Crew
SEIR - Subsequent Environmental Impact Report
SMEMPS – Southern Marin Emergency Medical Paramedic System
TFPD – Tiburon Fire Protection District
TVFD – Tiburon Volunteer Fire Department
WUI – Wildland Urban Interface

