

TIBURON FIRE PROTECTION DISTRICT

Board of Directors Meeting

May 11, 2022

BOD PRESENT: Robert Miller, Cheryl Woodford, Emmett O'Donnell, Mark Capell and Richard Jones

PRESENT: Chief Richard Pearce and Executive Assistant Nicole Chaput

ABSENT:

AGENDA ITEM 1 – CALL TO ORDER

President Miller called the meeting to order at 1830 hrs.

Executive Assistant Nicole Chaput conducts roll call due to hybrid meeting conducted via teleconferencing as well as in-person:

Miller – Present

Woodford – Present

O'Donnell – Present

Capell – Present

Jones – Present

AGENDA ITEM 2 – CONSENT CALENDAR

A. Approval of Minutes, April 13, 2022

B. Communications

C. Warrants and Payroll

D. F/Y 2021-22 Budget Recommendations/Revisions

E. Approval of Preliminary Budget F/Y 2022-23

F. Approval of Resolution #2022-10, County of Marin to conduct consolidated elections and election services

M/Woodford, S/Capell to approve Consent Calendar Items

Executive Assistant Nicole Chaput polls the Board:

Miller – Aye

Woodford – Aye

O'Donnell – Aye

Capell – Aye

Jones – Aye

AGENDA ITEM 3 – PUBLIC OPEN TIME

President Miller opened the floor to the public. No public comment/no public announced their presence on the telephone call.

AGENDA ITEM 4 – CHIEF'S REPORT

A. Monthly Report – Chief Pearce

The Covid pandemic continues with new variants and cases. Due to the many unknowns and differing positions between federal, state and local authorities, we will remain vigilant

in protecting our workforce and constituents. We will continue with a hybrid-meeting format for the near future.

Our very successful “Chipper Day” program appears to be in jeopardy due to some push back from local residents on the use of Blackie’s Pasture. We will continue to champion the importance of this vital program for the safety of our community and constituents. To date, “Chipper Days” has removed 2.5 million pounds of deadly fire fuels from the peninsula. Chief Pearce believes opposition to this program is shortsighted and represents significant risk to the community.

Discussions continue with Pierce Manufacturing and International Harvester on resolving the issues with our Type 3 wildland engine. There is now agreement to replace the apparatus but, unfortunately, the chassis availability appears to be out 18 months due to supply chain issues. This apparatus has been plagued with problems since delivery, which the involved parties claim to have resolved.

The next steps on the Station 10 project include a meeting with Sperry Capital and IBank on preparation of the funding application. Additionally, we are developing a presentation on the history and modifications of the station through the years and the necessity for its replacement.

We have anticipated movement in the organization at the end of summer. In preparation for these openings, we have two personnel in the regional fire academy, which will be completed in June. Two new FF/Trainees completed a two-week in-house academy and are assigned to shifts.

Thanks to everyone for your continued efforts and patience through these difficult times.

Operations

The District responded to the following calls:

172 calls
 Zone 10 – 21
 Zone 11 – 51
 Zone 12 – 15
 Angel Island – 3
 Bay Waters – 2
 Others – 80

Significant Events:

There were no significant events during the month of April.

Out-of-County/Pre-Positioning:

No out-of-county/pre-positioning assignments during the month of April.

Training - BC Hellyer

Marin County Block Training is focusing on the new multi-casualty incident (MCI) policy.

EMT training this month also focused on the new MCI plan and our role as first responders. There was a PowerPoint presentation and a tabletop discussion led by the BC’s.

In our monthly EMS training with Dr. Bason-Mitchell, we also discussed the MCI policy from the hospital's perspective.

We hosted a 2-week in-house academy for the new Trainees. The training focused on getting the trainees 3rd person qualified and familiar with our engine operations. It is just the beginning, but they excelled in the testing and are now on shift. Thank you to FF/PM Charles Armour for making the schedule and being the lead instructor for the 2 weeks.

FF/PM Dominic Pomilia has successfully passed the Level 2 Boat Operator test and is providing the much-needed service for TFD. FF/PM Nate Buck is close to becoming a Level 2 Boat Operator. Lt Mark Newman and FF/PM Chris May are close to completion of the Level 1 Boat Operator program and continue to put in the necessary hours for completion.

FF/Trainees Gary Travis, Carlos Berlanga and Jerimiah Mahan successfully completed the rescue swimmer class. This one-week grueling class tests your physical and mental abilities in the water. To be a rescue swimmer for TFD, you must successfully pass this class. Thanks to FF/PM Nate Buck who is one of the main instructors for the County.

All shifts accomplished hose testing this month and it was great for the new trainees to see our hose loads and get the practice in loading the hose on our engines.

FF/PM Matt Wilson completed the HAZMAT series of classes and is now part of the Marin County HAZMAT team.

FF/Trainees Travis, Locke and Mahan have completed Module 2 written and manipulative testing.

Personnel with greater than 30 hours of training: FF/PM Chris May (53), FF/Tr Gary Travis (124), FF/Tr Elliot Gutekunst (123), FF/Tr Chris Terstegge (105), Capt. Ehren Miller (31), FF/Tr Carlos Berlanga (153), FF/PM Matt Wilson (111), FF/PM Omar Bell (33), FF/PM Charles Armour (102), FF/PM Dominic Pomilia (50), FF/Tr Dalton Locke (60), FF Digory McGuire (154) and Capt. Daniel Elkington (98).

Total training hours for April = 1,365 (the most training hours we have ever had!)

Logistics/Maintenance - BC Jackson

Routine monthly maintenance performed.

Apparatus/Equipment:

- Angel Island ambulance shore power re-spliced by TFD personnel (gap in insulation was causing circuit breaker trip).
- B11 roof graphics renewed to say TIB BATT and B9, B10, B11, B12 magnets made for on-duty identifiers.
- FB 11 driver's side window replaced by TFD personnel.
- UT11 auto ejector repaired and front brakes and rotors replaced by TFD personnel.
- Annual hose testing.

Stations:

- Station 11 Plymovent cuff for R11 replaced by Air Exchange.

- Station 11 Extractor/Washer had an error code diagnosed and repaired by TFD personnel as a disconnected sensor plug in the drain system.

Prevention - FM Lantier

Permits:

Fire Marshal (FM) Lantier reports \$4,869.00 billed for the month of April.

Inspections Completed:

FPS Heckler performed (1) annual inspection, (5) fire sprinkler system inspections, (5) solar/battery backup system inspections and (20) vegetation management inspections. FPS-Tr Gerhardt performed (5) annual inspections and (14) vegetation management inspections.

Plan Reviews Completed:

FM Lantier performed (6) reviews for automatic sprinkler systems, (31) development plan reviews and (9) PV/ESS system installation reviews.

Community Risk Reduction/Public Education:

FPS-Tr Gerhardt and FPS Heckler attended a weeklong Fire Investigation class in Rancho Cordova. They both are now Level 1 Fire Investigators that will begin work on their task books for certification by the State. FM Lantier attended the International Association of Arson Investigators Conference in Jacksonville, FL with the Fire Marshal from Southern Marin. This is the world's largest and most comprehensive training of arson investigators in the world.

B. Station 10 Update
Discussion.

C. 2022 BOD Election Timeline
Discussion.

AGENDA ITEM 5 – TREASURER’S REPORT

A. Finance Report
Director Woodford presented the Finance Report.
Discussion.

4/14/2022

Balance on Hand Operating (BofA), beginning	\$	28,368.91
Cash Revenue/Deposits	\$	3,140,360.58
Cash Expenditures	\$	(93,467.87)
Net LAIF/CAMP Transfers In/(Out)	\$	(2, 800,000.00)
Balance on Hand Operating (BofA), ending	\$	275,261.62
Transfers to P/R Account	\$	940,000.00
Transfers from LAIF	\$	640,000.00
Transfers to LAIF	\$	
Transfers from CAMP	\$	
Transfers to CAMP	\$	2,500,00.000

Reserve Balances

Committed Reserves		
Facilities	\$	2,350,000.00
Apparatus	\$	1,412,298.00
PERS UAL	\$	
Total Committed Reserves	\$	3,762,298.00
Assigned Reserves		
Equipment	\$	198,320.00
IT	\$	70,476.00
Leasehold	\$	
PTO	\$	287,242.00
Total Assigned Reserves	\$	556,038.00
General Operations Reserve	\$	4,151,479.03
LAIF Ending Balance	\$	5,468,803.02
CAMP Ending Balance	\$	3,001,012.01
Total Investment Acct Balance	\$	8,469,815.03

Discussion.

AGENDA ITEM 6 – COMMITTEE REPORTS**A. MERA** – Chief Pearce

MERA met today and is moving forward with the next construction bid package. First bid package construction should be completed next month and next three bid packages will be put out over the next three months. Project is delayed but is still on budget.

B. S MEMPS – President Miller

Next meeting of the S MEMPS Board is set for 6/1/22. Delays on new ambulance and supply chain issues with medical supplies and pharmaceuticals.

AGENDA ITEM 7 – CLOSED SESSION**A. Personnel (Government Code 54957)**

1. Appraisal of Fire Chief

The Board adjourned to Closed Session at 1905 hours to discuss the following item:

A. Personnel (Government Code 54957)

1. Appraisal of Fire Chief

The Board reconvened to Open Session at 1924 hours and reported the following:

A. Personnel (Government Code 54957)

1. Appraisal of Fire Chief: The Personnel Committee met to evaluate the Fire Chief's performance and reported to the Board. Chief Pearce commended on his role of fire chief. Nothing further to report.

AGENDA ITEM 8 – BOARD OF DIRECTORS

No comments.

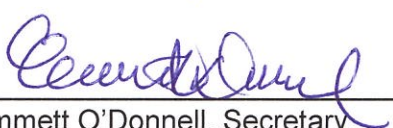
AGENDA ITEM 9 – ADJOURNMENT

M/Woodford, S/O'Donnell for adjournment.

Executive Assistant Nicole Chaput polls the Board:

Miller – Aye
Woodford – Aye
O'Donnell – Aye
Capell – Aye
Jones – Aye

Meeting adjourned at 1926 hrs.



Emmett O'Donnell, Secretary



Robert Miller, President

ACRONYM GLOSSARY:

BoA – Bank of America
BOD – Board of Directors
BOS – Board of Supervisors
CAMP – California Asset Management Program
CEPPT – California Employers Pension Prefunding Trust
CERBT – California Employee Retiree Benefit Trust
CEQA – California Environmental Quality Act
COM – County of Marin
EIR – Environmental Impact Report
FAIRA – Fire Agencies Insurance Risk Authority
FASIS – Fire Agencies Self Insurance System
FDAC – Fire Districts Association of California
JPA – Joint Powers Authority/Agreement
LAFCO – Local Agency Formation Commission
LAIF – Local Agency Investment Fund
MCFCA – Marin County Fire Chiefs Association
MCFPO – Marin County Fire Prevention Officers
MCSO – Marin County Sheriff's Office
MERA – Marin Emergency Radio Authority
MOU – Memorandum of Understanding
P/R – Payroll
PV – Photovoltaic
RIC – Rapid Intervention Crew
SEIR - Subsequent Environmental Impact Report
SMEMPS – Southern Marin Emergency Medical Paramedic System
TFPD – Tiburon Fire Protection District
TVFD – Tiburon Volunteer Fire Department
WUI – Wildland Urban Interface