

TIBURON FIRE PROTECTION DISTRICT

Board of Directors Meeting

August 10, 2022

BOD PRESENT: Robert Miller, Cheryl Woodford, Emmett O'Donnell and Richard Jones

PRESENT: Chief Richard Pearce, Executive Assistant Nicole Chaput and The Ark reporter Katherine Martine

ABSENT: Mark Capell

AGENDA ITEM 1 – CALL TO ORDER

President Miller called the meeting to order at 1830 hrs.

Executive Assistant Nicole Chaput conducts roll call due to hybrid meeting conducted via teleconferencing as well as in-person:

Miller – Present

Woodford – Present

O'Donnell – Present

Capell – Absent

Jones – Present

AGENDA ITEM 2 – CONSENT CALENDAR

A. Approval of Minutes, July 13, 2022

B. Communications

C. Warrants and Payroll

D. Resolution #2022-17, Allowing for Continued Remote Public Meetings
Under State Assembly Bill 361

M/Woodford, S/O'Donnell to approve Consent Calendar Items

Executive Assistant Nicole Chaput polls the Board:

Miller – Aye

Woodford – Aye

O'Donnell – Aye

Capell – Absent

Jones – Aye

AGENDA ITEM 3 – PUBLIC OPEN TIME

President Miller opened the floor to the public. No public comment/no public attended in-person or announced their presence on the telephone call.

AGENDA ITEM 4 – CHIEF'S REPORT

A. Monthly Report – Chief Pearce

Administration

We are monitoring developments of the latest public health crisis, Monkeypox, and any potential impacts to the first responder community. The Covid pandemic continues with

new variants and cases. Fortunately, the uptick in cases amongst our members and families have been mild and short-lived.

Our next "Chipper Day", Saturday, August 13th, will be at Blackie's Pasture. This venue generates more activity from the community in our higher risk areas. Additionally, on August 13th, we are partnering with Marin County EMS in delivery training with "Hands Only CPR" and "Stop the Bleed" at the Angel Island Ferry dock.

The funding application submitted to IBank is currently under evaluation and verification. The current market volatility presents opportunities and challenges. CalPERS reported a negative return of 6.1% for the anticipated 6.8% discount rate for F/Y 21-22, this 12.9 % swing will add to our Unfunded Actuarial Liability (UAL). We are working on recommendations for the next meeting to lessen the impacts of this development.

Finally, we are working on a joint meeting of the TFPD and Belvedere Finance committees to review our budgeted expenditures, pre-funding strategy and financing of the new fire station. This should occur in the first week of September.

Operations

The District responded to the following calls:

146 calls

Zone 10 – 18

Zone 11 – 45

Zone 12 – 21

Angel Island – 1

Bay Waters – 5

Others – 56

Significant Events:

There were three significant events during the month of July.

- Grass fire - Vistazo West Street
- Building Fire - Hawthorne Drive
- Brush/Grass Fire - Hwy 101, Sausalito

Out-of-County/Pre-Positioning:

No out-of-county/pre-positioning assignments during the month of July.

Training - BC Hellyer

Marin County Block Training is focusing on Unified Response to Violent Incidents (URVI) hosted by Marin County Sheriffs.

EMT training this month also focused on CVA or Stroke calls.

In our monthly EMS training with Dr. Bason-Mitchell, we discussed high-risk complaint medical emergencies

FF/PM Nate Buck is close to becoming a Level 2 Boat Operator. Lt. Mark Newman and FF/PM Chris May are close to completion of the Level 1 Boat Operator program and continue to put in the necessary hours for completion.

All shifts have focused on officer training as Firefighter/Paramedics Charles Armour, Matt Wilson, Omar Bell and Chris May have entered the AO program and are preparing for the Lt. exam.

FF/PM Carlos Berlanga and FF Gary Travis have begun driving and pumping District apparatus and working towards becoming Driver Operators.

TFD was given the opportunity to train on a house on Ranch Rd. This is very valuable training for structure fire and rescue scenarios. Multiple agencies were able to participate. Thanks to Mike Lantier for securing this residence for our training.

Capt. Ehren Miller went through an NFIRS report writing class and is now teaching each shift how to properly write fire reports and has shown some of the information we have been missing in the past.

FF/PM Carlos Berlanga has been signed off as a District Paramedic and is working in that capacity. Thanks to FF/PM Chris May for training Berlanga and setting him up for success.

Thanks to Bridget Peterson for developing and teaching an 8-hour trauma course to all shifts.

Personnel with greater than 20 hours of training: FF/PM Carlos Berlanga (20), FF/PM Chris May (24), Lt. Travis Terrell (27), and Capt. Mark Fitzgerald (38).

Total training hours for July is 288 hours.

Logistics/Maintenance - BC Jackson

Routine monthly maintenance performed.

Apparatus/Equipment:

- E10 to ALCO Garage for annual service, pump test, and opacity test.
- Three SCBA air packs repaired by AllStar Equipment.

Stations:

- Station 11 elevator/lift upper door re-adjusted by TFD personnel so that it opens properly.
- Station 11 apparatus room bathroom sink faucet replaced by TFD personnel.
- Station 11 front door intercom button/speaker assembly replaced by TFD personnel.
- Station 11 dry rot found in upper deck column trim pieces repaired by TFD personnel.

- Station 11 apparatus room compressed air lines capped off to eliminate leaks causing the air compressor to run excessively. Parts needed for repair will be ordered to return air lines to service

Prevention - FM Lantier

Permits:

Fire Marshal (FM) Lantier reports \$3,376.00 billed for the month of July.

Inspections Completed:

FPS Heckler performed (2) annual inspections, (1) company inspection, (10) fire sprinkler system inspections, (5) solar/battery backup system inspections and (75) vegetation management inspections. He also did (2) re-inspections and (3) plan reviews for development.

Plan Reviews Completed:

FM Lantier performed (1) defensible space inspection with (2) reviews for automatic sprinkler systems, (15) development plan reviews, (1) VMP review and (2) PV/ESS system installation reviews.

Community Risk Reduction/Public Education:

The third Chipper Day returned to Blackie's Pasture and was an astonishing (10) 40-yard dumpsters filled, the most we have ever received. We served 51 addresses for 120 loads with (25) being two or more loads. (15) addresses were three or more loads and (14) were four or more loads. We had (7) addresses bring five or more loads and (4) addresses did (6) or more loads to Blackie's. We grossed (10) 40-yard dumpsters which translates to over 432,000 pounds or 216 tons. This is our biggest tonnage since the program began. Kudos to Tiburon Public Works crews for working several days later to get the excess into dumpsters and hauled away.

AGENDA ITEM 5 – TREASURER'S REPORT

A. Finance Report

Director Woodford presented the Finance Report. Discussion.

7/14/2022

Balance on Hand Operating (BofA), beginning	\$	31,068.82
Cash Revenue/Deposits	\$	305,945.18
Cash Expenditures	\$	(263,305.17)
Net LAIF/CAMP Transfers In/(Out)	\$	220,000.00
Balance on Hand Operating (BofA), ending	\$	293,708.83
Transfers to P/R Account	\$	1,470,000.00
Transfers from LAIF	\$	1,690,000.00
Transfers to LAIF	\$	
Transfers from CAMP	\$	
Transfers to CAMP	\$	

Reserve Balances

Committed Reserves		
Facilities	\$	2,350,000.00
Apparatus	\$	1,600,077.00
PERS UAL	\$	
Total Committed Reserves	\$	3,950,077.00
Assigned Reserves		
Equipment	\$	88,270.00
IT	\$	72,981.00
Leasehold	\$	
PTO	\$	287,242.00
Total Assigned Reserves	\$	448,493.00
General Operations Reserve	\$	779,907.60
LAIF Ending Balance	\$	2,168,377.31
CAMP Ending Balance	\$	3,010,100.29
Total Investment Acct Balance	\$	5,178,477.60

Discussion.

AGENDA ITEM 6 – COMMITTEE REPORTS**A. MERA – Chief Pearce**

MERA moving forward and will have 50% of sites under contract for construction by the end of the month. There are supply chain concerns regarding the chips that are components of the radios but options are being considered.

B. SMEMPS – Chief Pearce

SMEMPS still awaiting new ambulance, which was impacted by supply chain issues. The chassis has arrived after a 22-month wait period and build expected by end of 2022.

AGENDA ITEM 7 – BOARD OF DIRECTORS COMMENTS

Jones inquired about the Strike Team deployed to the Six Rivers National Forest fire. Jones also wanted to make note of the fact that TFPD staff does a large amount of in-house repairs on apparatus, equipment and stations. He was impressed at the skill level and desire to make these improvements and repairs. Woodford agreed. Lastly, Jones expressed kudos to Chief Pearce and Executive Assistant Chaput for efforts made on the new website Organization Chart with names and photos of current staff. O'Donnell requested that staff stop in at the beginning of Board meetings to briefly introduce themselves so everyone can get familiar with one another. Miller asked Chief Pearce is there was an announcement about the election. Chief Pearce stated that it will be a contested election; all present Board members have submitted their paperwork to the County Elections Department and more to follow.

AGENDA ITEM 8 – ADJOURNMENT

M/Woodford, S/O'Donnell for adjournment.

Executive Assistant Nicole Chaput polls the Board:

Miller – Aye

Woodford – Aye

O'Donnell – Aye

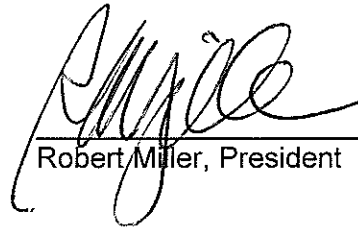
Capell – Absent

Jones – Aye

Meeting adjourned at 1847 hrs.



Emmett O'Donnell, Secretary



Robert Miller, President

ACRONYM GLOSSARY:

BoA – Bank of America
BOD – Board of Directors
BOS – Board of Supervisors
CAMP – California Asset Management Program
CEPPT – California Employers Pension Prefunding Trust
CERBT – California Employee Retiree Benefit Trust
CEQA – California Environmental Quality Act
COM – County of Marin
EIR – Environmental Impact Report
FAIRA – Fire Agencies Insurance Risk Authority
FASIS – Fire Agencies Self Insurance System
FDAC – Fire Districts Association of California
JPA – Joint Powers Authority/Agreement
LAFCO – Local Agency Formation Commission
LAIF – Local Agency Investment Fund
MCFCA – Marin County Fire Chiefs Association
MCFPO – Marin County Fire Prevention Officers
MCSO – Marin County Sheriff's Office
MERA – Marin Emergency Radio Authority
MOU – Memorandum of Understanding
P/R – Payroll
PV – Photovoltaic
RIC – Rapid Intervention Crew
SEIR - Subsequent Environmental Impact Report
SMEMPS – Southern Marin Emergency Medical Paramedic System
TFPD – Tiburon Fire Protection District
TVFD – Tiburon Volunteer Fire Department
WUI – Wildland Urban Interface