



COMMUNITY RISK REDUCTION BUREAU MANUAL
ADMINISTRATIVE REQUIREMENTS
421.5 RE-INSPECTION FEES
EFFECTIVE: APRIL 1, 2016
AUTHORIZED: *R. Pearce*

SCOPE

This policy establishes/clarifies the District's requirements when re-inspection fees will be charged to contractors.

PURPOSE

The District may charge a fee when an inspection has been scheduled by a contractor and the work to be inspected is not ready for inspection, the work does not pass inspection, the contractor fails to show up as scheduled, or the contractor cancels with less than one hour notice.

REQUIREMENTS

When construction appointments are not canceled in accordance with District policy, an inspector arrives at a site where an inspection cannot be completed, the work does not pass inspection, or the work is not ready for inspection, a re-inspection fee may be levied in accordance with the currently adopted Master Fee Schedule.

PROCEDURES

Staff shall inform the designated on-site employee, or contractor office, when a re-inspection fee is required. No further inspections for the project will be scheduled until the re-inspection fee has been paid. Additional administrative penalties may be assessed at the discretion of the Fire Marshal or designee.

CROSS REFERENCES

California Fire Code, TFD Ordinance 127 – Fee Schedule