



COMMUNITY RISK REDUCTION BUREAU MANUAL
ADMINISTRATIVE REQUIREMENTS
421.3 FEES
EFFECTIVE: APRIL 1, 2016
AUTHORIZED: R. Pearce

SCOPE

Community Risk Reduction Fees.

PURPOSE

This policy has been established to provide clarity on the TFPD Master Fee Schedule.

REQUIREMENTS

The fees charged for Community Risk Reduction Bureau activities all be charged in accordance with the Fire District Master Fee Schedule.

A copy of the adopted Master Fee Schedule follows for reference.

Special Services	
Deposition/Interview for civil matters	Actual Cost
Incident Reports	\$ -
2-page Report	\$17.00
Each Additional Page	\$1.00
Fire Investigation Report (no cost to victim)	
Cover page and synopsis	\$28.00
Each Additional Page	\$1.00
Duplicate Prints of Photos	
Flat Rate	\$28.00
Plus Cost of Duplication	Actual Cost
Public Information Records	
Board Meeting agenda	\$0.00
Board packets & minutes, Codes or miscellaneous information	
First Page	\$17.00
Each Additional Page	\$1.00
Large Requests	Actual Cost

Fire Prevention Services	
Building and development plan review, includes commercial, residential and lot, per hour, one hour minimum	\$151.00
Occupancy Use Change	\$123.00
Unauthorized Work	double initial fee
Failure to complete Fire Department Final prior to Occupying (per day)	\$123.00
Second and subsequent plan submittal	50% of original fee
Fire Protection Systems (Includes 1 plan review & 2 inspections)	
Automatic Fire Sprinkler Systems	
NFPA 13 or 13R systems up to 94 heads	\$397.00
Each additional sprinkler head	\$3.00
NFPA 13 or 13R undergrounds	\$288.00
Tenant Improvements under 10 heads	\$137.00
NFPA 13d systems up to 40 heads	\$288.00
Each additional sprinkler head	\$3.00
Automatic Extinguishing Systems	
Hood and Duct up to 6 nozzles	\$179.00
Hood and Duct over 6 nozzles	\$234.00
Spray booths and other systems, One hour minimum.	\$179.00
Fire Alarm Systems	
Sprinkler system monitor only	\$179.00
Buildings under 6000 square feet	\$343.00
Buildings over 6000 square feet	
Flat Rate	\$343.00
Plus per-hour inspection & testing fee, one hour minimum	\$109.00
Misc. systems	
Private fire hydrants	\$343.00
Dry and wet standpipes	\$343.00
All other systems	
Flat Rate	\$179.00
Plus per-hour additional time required	\$109.00
Additional plan reviews and inspections	
Second and subsequent plan submittal	50% of original fee
Additional Inspections, per hour, one hour minimum	\$109.00

Permits	
Tents and temporary structures	
Under 1500 square feet	\$123.00
1500 to 6000 square feet	\$232.00
Over 6000 square feet	
Flat Rate	\$287.00
Plus per-hour additional time required	\$109.00
Other Fire Code Permits	
per hour, one hour minimum	\$123.00
Film and other miscellaneous permitting	
Flat Rate	\$123.00
Plus per-hour additional time required	\$109.00

Miscellaneous	
Special Events / Fire Watch	
Flat Rate	\$123.00
Plus actual cost of personnel & vehicles	Actual Cost
Late charge for delinquent fees over 30 days	\$30.00
Service fee for returned checks	\$30.00
Other outside services	
Flat Rate	\$69.00
Plus actual costs	Actual Cost
Rate for Section 13(b) of ordinance 125	
(hourly rate for compliance penalties)	\$109.00

False Alarms	
Fire District response due to failure to notify when working on or testing sprinkler or alarm systems	\$164.00
Intentional activation of alarm where no emergency exists	\$164.00
Alarm system malfunction resulting in Fire District response more than 4 times in any 12 month period	\$164.00

CROSS REFERENCES

Ordinance 127

California Fire Code